



15 Potential Areas for Process Improvement

- 1 Activities that fix errors instead of preventing them
- 2 Unnecessary handoffs or complex communications between roles or other processes
- 3 Unclear decisions or conditions
- 4 Educate your PMO and project sponsor. Getting an understanding and training for ALL involved is key to buy-in and defining success criteria of an agile methodology
- 5 Inefficient flow of existing process
 - a Opportunity for parallel versus sequential work
 - b Order of existing sequence
 - c Loops that can be eliminated
- 6 Activities that are being performed by an inappropriate resource
- 7 Authority ambiguity (2 or more people making the same decision)
- 8 Areas that have too much or too little management control
- 9 Roles that are bottlenecks
- 10 Activities that have unclear role assignment
- 11 Areas with backlogged work
- 12 Areas with activities that do not provide business value
- 13 Areas that produce waste
- 14 Areas that produce defects
- 15 Areas that cause frustration